



## GraceKennedy Limited Annual General Meeting 2021

March 19, 2021

Dear Valued Shareholder,

GraceKennedy continues to closely monitor developments related to the Covid-19 pandemic locally and globally, and the impact of the associated restrictions on our business operations in particular.

To protect the health and safety of our team members and shareholders, an application is being made to the Supreme Court of Jamaica to obtain a court order to have our Annual General Meeting (AGM) held by electronic means.

Unless permitted by the applicable laws then in force, this will mean that physical attendance at the GraceKennedy AGM to be held on May 26, 2021 may not be possible. Shareholders will instead be invited to attend the AGM electronically via an online platform which can be accessed through our website at [www.gracekennedy.com](http://www.gracekennedy.com).

### **IMPORTANT NOTICE REGARDING ATTENDANCE, VOTING & QUESTIONS**

In order to participate in the meeting and voting process, you are therefore required to do the following:

1. Connect to the AGM electronically via an online platform which can be accessed through our website at [www.gracekennedy.com](http://www.gracekennedy.com). You will be able to vote via this online platform in the manner prescribed by the Chairman at the start of the meeting.
2. If you wish to vote but are unable to attend the meeting in person or via the online platform, please complete the Proxy Form found on page 243 of the Annual Report, following the Audited Financial Statements. The Proxy Form may also be downloaded from our website.
3. Please mail or drop off the completed Proxy Form at 73 Harbour Street, Kingston or upload it to our website as soon as possible, but no later than forty-eight (48) hours before the date of the AGM.
4. Shareholders are encouraged to submit their questions in advance of the AGM by sending an email to [agm@gkco.com](mailto:agm@gkco.com) or via our website. Questions may also be asked during the live online stream of the AGM, in the manner prescribed by the Chairman at the start of the meeting and we will endeavor to respond to them in the time allotted for this purpose.
5. If you have any queries, please email or call us at [agm@gkco.com](mailto:agm@gkco.com) or 876 932 3160.

We will continue to monitor the local laws and policies relating to hosting AGM's during the pandemic. Please check our website regularly for updates. Further details will also be posted on our GraceKennedy social media platforms and in major newspapers circulating in Jamaica and Trinidad.

Thank you for your understanding and we encourage you to stay safe.

Sincerely,

Gail Moss-Solomon  
Company Secretary  
**GraceKennedy Limited**

**We are Stronger Together. We Care.**